



Internship Assignment

Mitigation Division
NDCs/LT LED, Impacts Assessment Support
subdivision

Application deadline	Announcement number	Expected start date	Duration of Assignment	Modality
15 December 2025	25/Intern41/Mitigation/ NDC/LT-LEDS Impact Assessment Support	February - March 2026	5-6 months	Onsite

Background

The United Nations Framework Convention on Climate Change (UNFCCC) is the focus of the political process to address Climate Change. The UNFCCC secretariat supports the Convention, the Kyoto Protocol, and the Paris Agreement through a range of activities, including substantive and organizational support to meetings of the Parties and the implementation of commitments. Focusing in its early years largely on facilitating the intergovernmental climate change negotiations, the secretariat today supports a complex architecture of bodies that serve to advance the implementation of the Convention, the Kyoto Protocol and the Paris Agreement.

This internship position is in the Impact assessment unit (IAU) of the Mitigation Division of the UN Climate Change secretariat in Bonn, Germany. The unit is in charge of the workstream of “[Response Measures](#)” under the UNFCCC and supports the work of the response measures forum and its [Katowice Committee of Experts on Impacts](#) in the areas of **just transition of workforce creation of decent work and quality jobs, economic diversification and transformation, and understanding wider social and economic impacts of the implementation of mitigation actions**. The unit also supports the negotiation process of Response Measures agenda item under the UNFCCC.

Objectives of the internship assignment

Under the direct supervision of the Team Lead of IAU, the intern will perform a range of tasks related to just transition, economic diversification, and understanding impacts of implementation of mitigation actions, including but not limited to:

- Assisting and conducting **desk research** around the topics of the work areas. The research may include, among others, existing strategies, frameworks and initiatives on Just Transition and on economic diversification; and social and economic assessments undertaken by countries and organizations.
- Supporting **analysis of data and information** in the work areas. This may include, among others, analysis of NDCs, BTRs and reports by other organizations.
- Assisting in **organization of events** related to the topics of just transition, economic diversification and understanding impacts of implementation of mitigation actions. This may include, among others, preparing concept notes of the events, contacting potential speakers for the events, preparing promotion materials for the events and liaising with various teams at the secretariat for logistics of the events
- Assisting in preparation of **written outputs or knowledge products** pertaining to aforementioned topics. These may include, among others, technical papers and case studies.



- Managing and preparing posts for **LinkedIn Channel**.
- Supporting the **preparation of KCI meetings and negotiations** in June sessions. This may include, among others, preparing speaking notes for the meeting.
- Assisting in other activities as requested.

Timeframe

The internship is for a period of five to six months, with the expected starting date between February and March 2026. The exact period will be determined based on the availability of the intern and the needs of the unit. The duration of the internship is four to six months, subject to the intern's continued university enrolment and performance.

Minimum requirements

- Candidates must be enrolled in the last year of an undergraduate or in a post graduate programme at a recognized university at the time of application and for the duration of the internship. Studies in the fields of **economics, political science, development studies, environmental sciences, international relations**, or other related fields, with good understanding of climate change and social and economic dimensions of climate actions, are preferred
- Candidates must be fluent in English (both oral and written). Knowledge of additional UN languages is an asset.
- Candidates must demonstrate excellent written and communication skills.
- Candidates must have good knowledge of research and data collection.
- Experience in coordinating events or webinars and in managing social media platforms is an asset.
- Candidates must be able to work in a multi-cultural and multi-disciplinary environment.

Computer requirements

For an in-person internship, candidates will require a **laptop or desktop PC** (with Windows 10 or newer) or **Mac** (with the latest MacOS update), as well as a **reliable, high-speed internet** connection. An Office 365 license will be provided by the UNFCCC to enable the candidate to access official emails, SharePoint, OneDrive and other office applications, such as Word and Excel.

Further computer requirements:

- An antivirus application which receives regular updates;
- Browsers must be a newer version with regular updates enabled;
- Regular Windows 10 updates should be enabled with Windows laptop or PC.

In addition, a **mobile phone** will be required to enable Multifactor Authentication (MFA) through SMS or the Authenticator App.



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Internship conditions

UNFCCC secretariat internships are not remunerated, and the selected intern will be responsible for all costs before, during and after the internship assignment. Interns of the UNFCCC secretariat are not considered to be staff members. The selected intern will work in-person at the UNFCCC premises in Bonn, Germany on a full-time basis (40 hours per week). For more detailed information about UNFCCC Internship programme please visit the internships section on our recruitment [webpage](#).

Application procedure

Candidates who are interested in this assignment and meet the minimum requirements must use the [on-line application system](#) **and include a cover letter**. Due to the high number of applications, only candidates under serious consideration will be contacted for an online interview.